



**BOARD OF TRUSTEES
MINUTES OF MARCH 17, 2025 REGULAR MEETING**

Present: K. Brown, T. Gomes-Johnson, M. Gualtieri, P. Kinder, K. Kriss

Staff: C. Special

Not Present: T. Griffin, Y. Jacaruso, M. Jukoski, B. Sayet, C. Seeman, F. Walker

Call to Order: Ms. Gomes-Johnson called the regular meeting of the Otis Library Board of Trustees to order at 5:09pm. A quorum was not present. There were no changes made to the agenda. The minutes of the regular meeting held February 24, 2025 will be reviewed at the April meeting.

Reports:

President: Ms. Gomes-Johnson reminded the group that Evening with an Author will be held with Kelly Corrigan and Claire Corrigan Lichty on Friday, June 6. The Committee is looking for items for the silent auction, particularly luxury items or experiences. Please contact her or Andrea Kaiser if you have items to donate to the auction or have leads to items.

Director: Ms. Special referred to her Director's report that was circulated prior to the meeting and asked if anyone had questions. Hearing none, she reported that the book return at Dime Bank in Taftville had to be removed. It was falling apart and was not able to be repaired. Book returns costs anywhere from \$5,000 to \$7,000. Being the only return on that side of town, she will look into ways to fund a replacement.

Finance: Mr. Gualtieri reported that everything looks good in the reports. In unrestricted income, it looks like the funds are down from last year, but it is a timing issue. Last year's event was in April and this year's is in June. We are almost three quarters of the way through the fiscal year, and the numbers are consistent.

Fundraising and Development: Ms. Gomes-Johnson referred to Ms. Kaiser's development report and asked for questions. None were asked.

**Friends of
Otis Library:**

No report.

Old Business:

None.

New Business:

Ms. Kinder recommended that we poll the board to see if there is a better day and/or time for the monthly meeting. Ms. Special stated that any move would have to be the third or fourth week to accommodate reporting. Ms. Kriss suggested meeting the fourth Monday at 5pm. Those present agreed. Ms. Special said she would poll the full board requesting a move to the fourth Monday at 5pm.

Adjournment:

With no further items for discussion, the meeting was adjourned at 5:16pm. (Motion to adjourn made by Mr. Gualitieri; seconded by Ms. Gomes-Johnson)

Respectfully submitted,

Cathleen Special