

**ANNUAL MEETING OF THE BOARD OF TRUSTEES**

**Monday, June 23, 2025**

**Otis Library Community Room**

**5:00 p.m.**

1. Call to Order
2. Additions to Agenda
3. Consideration of Minutes of the Meeting held Monday, May 19, 2025
4. Report of the President – Tracey Gomes-Johnson
5. Report of the Executive Director – Cathleen Special
   1. Annual Report
   2. Report from Andrea Kaiser, Director of Development
6. Annual Report from Accountant – Halloran & Associates
7. Report of the Treasurer – Michael Gualtieri
   1. Review of May 2025 Financial Statements
   2. Presentation of 2025-26 Budget
8. Report of the Friends of Otis Library – Fawn Walker
9. Recognition of Outgoing Board Member – Cathleen Special
10. Nomination of 2025-26 Board of Trustees Leadership – Charles Seeman
    1. President, Pam Kinder; Vice President, Thomas Griffin; Treasurer, Michael Gualtieri; Assistant Treasurer/Secretary, Charles Seeman
11. Welcome New Board Members
12. Executive Session
    1. Personnel Committee - Evaluation of Executive Director
13. Adjournment

**Please plan on staying for refreshments and mingling!**

**Next Meeting**

**Monday, July 28, 2025, 5:00 p.m.**

**Otis Library Community Room and Zoom**